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The proceedings are produced on B5 paper. The page margins are 2 cm all round. Margins should be Fully Justified for main text, but Left Aligned for titles and headings. If you are using a Mac, please be aware that these settings may be adjusted in unexpected ways. The pages should not be numbered. Do not use multiple columns.

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Use normal capitalization within the text and **do not use bold face** for emphasis. Italics are acceptable. All headings should use initial capitals of all words of 4 or more letters only, excepting for use of Acronyms. Please DO NOT use of footnotes and endnotes. Footnotes and endnotes are not permitted and papers containing them will be returned.

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Sample table for illustration		purposes
	Heading text	Heading text
Subject text	Detail text	Detail text
Subject text	Detail text	Detail text
Subject text	Detail text	Detail text

Sample table for illustration		purposes
	Heading text	Heading text

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The *language of Conference and publication* is English. All papers must be submitted in English.

With regards to English spelling and dialect, we prefer you to use British English, but Canadian, US etc. are acceptable provided they are used consistently. Hyphenation is preferred. To ensure suitability for an international audience, please pay attention to the following:

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6. Acknowledgements

If you wish to make acknowledgements in your paper, these should appear immediately before the references at the end of the paper.

References

References in the text of the paper should be in the Harvard style (further information on the Harvard referencing style can be found at: http://www.ex.ac.uk/dll/studyskills/harvard_referencing.htm) as follows:

Focusing primarily on trade policy, tax policy, and regional policy, Baldwin et al. (2005) show how these models can be used to make sense of real-world situations.

In principle, multiple saddle paths may correspond to a given initial condition, thus creating what Matsuyama (1991) calls an indeterminacy of the equilibrium path.

The second concentration mechanism is the input-output linkages induced by consumption and supply of intermediate goods (Krugman and Venables, 1995; Venables, 1996). The economic geography model in Krugman (1991a) was ...

In explaining the increased divergence in the distribution of economic activity between countries and regions, Krugman (1991a, 1991b) and Romer (1986) relied on models based on increasing returns to scale in production.

In macrophages, ΔV_{px} replication is not detectable and this defect has been shown to be present at post-entry and before/during the reverse transcription process (Fujita et al., 2008, 2010; Srivastava et al., 2008).

“financial planning is an important and essential activity in any organisation” (Nugus et al., 2003).

The *Guardian* reported that twenty-nine inmates were participating in the programme (“Serving time”, 1996: 21).

The semicolon can be used to separate two sections of a compound sentence that have a similar theme (Turabian, 1996: 56; Petelin and Durham, 1992:169).

The flora and fauna of Britain “has been transported to almost every corner of the globe since colonial times” (*Plants and Animals of Britain*, 1942: 8).

Eisenberg and Smith (in Bolton, 1986: 85) agree that “it is hard to assign general meaning to any isolated nonverbal sign”.

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